

# City of New Roads – Sign Permit Application

Permit & Inspection Department  
211 West Main Street  
New Roads, LA 70760

## NOTICE TO CONTRACTORS

- Payments made by check or money order payable to the City of New Roads.
- All work must be readily accessible for inspection by the Building Official or authorized representative.
- This form does not allow deviations from permitting procedures, local ordinances, or adopted codes.

**A drawing | photograph of the proposed sign must be submitted (showing colors | sign face design).**

## PROJECT INFORMATION (Please Print)

Owner of Property: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Address of Proposed Site: \_\_\_\_\_

## CONTRACTOR INFORMATION (Please Print)

Contractor: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Address: \_\_\_\_\_ License No.: \_\_\_\_\_

## PERMIT FEE SCHEDULE

Item	Permit Cost
Sign Permit Fee	\$50.00

## TYPE OF SIGN STRUCTURE

Item (check one)		
Residential	Building	Freestanding
Non-Residential	Illuminated	Double-sided

## DIMENSIONS OF SIGN STRUCTURE

Height	Length	Sq. Ft.

## CERTIFICATION

I, \_\_\_\_\_, certify that I am the authorized agent for the owner of the subject property. I have read and understand the above stipulations and agree to comply with all codes and regulations as set forth in the City of New Roads Code of Ordinances.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_